



Finance Committee

Date: TUESDAY, 15 NOVEMBER 2016
Time: 1.45 pm
Venue: COMMITTEE ROOM - 2ND FLOOR WEST WING, GUILDHALL

Members:

Jeremy Mayhew (Chairman)	Deputy Alastair King
Deputy Roger Chadwick (Deputy Chairman)	Gregory Lawrence
Randall Anderson	Alderman Professor Michael Mainelli
Deputy John Barker	Paul Martinelli
Nicholas Bensted-Smith	Deputy Robert Merrett
Chris Boden	Deputy Henry Pollard
Nigel Challis	Sheriff & Alderman William Russell
Dominic Christian	James de Sausmarez
Simon Duckworth	Ian Seaton
Deputy Anthony Eskenzi	Deputy Dr Giles Shilson
Sheriff & Alderman Peter Estlin	Sir Michael Snyder
Sophie Anne Fernandes	David Thompson
John Fletcher	Deputy John Tomlinson
Alderman Timothy Hailes	Philip Woodhouse
Deputy Brian Harris	Vacancy
Christopher Hayward	Mark Boleat (Ex-Officio Member)
Tom Hoffman	Deputy Catherine McGuinness (Ex-Officio Member)
Wendy Hyde	Andrew McMurtrie (Ex-Officio Member)
Deputy Jamie Ingham Clark	Deputy Alastair Moss (Ex-Officio Member)
Clare James	

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Lunch will be served in Guildhall Club at 1PM
NB: Part of this meeting could be the subject of audio or video recording

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES OF THE PREVIOUS MEETING**
To agree the public minutes and non-public summary of the meeting held on 18 October 2016.

For Decision
(Pages 1 - 8)
4. **OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS**
Report of the Town Clerk.

For Information
(Pages 9 - 12)
5. **DRAFT PUBLIC MINUTES OF THE EFFICIENCY AND PERFORMANCE SUB-COMMITTEE HELD ON 12 OCTOBER 2016**
To note the draft minutes of the Efficiency and Performance Sub-Committee held on 12 October 2016.

For Information
(Pages 13 - 16)
6. **2015/16 NON-LOCAL AUTHORITY FINANCIAL STATEMENTS (CITY'S CASH, BRIDGE HOUSE ESTATES, CITY'S CASH TRUST FUNDS AND THE SUNDRY TRUSTS) TOGETHER WITH MOORE STEPHENS REPORT THEREON**
Report of the Chamberlain. This report is provided in a separately circulated agenda pack.

For Decision
(Report circulated in separate pack)
7. **2016/17 BUDGET MONITORING - HALF YEARLY UPDATE**
Report of the Chamberlain.

For Information
(Pages 17 - 26)
8. **THE ESTABLISHMENT OF A PROCUREMENT INVEST TO SAVE FUND**
Report of the Chamberlain.

For Decision
(Pages 27 - 32)
9. **CITY PROCUREMENT QUARTERLY UPDATE - NOVEMBER 2016**
Report of the Chamberlain.

For Information
(Pages 33 - 40)

10. **ANNUAL ON-STREET PARKING ACCOUNTS 2015/16 AND RELATED FUNDING OF HIGHWAY IMPROVEMENTS AND SCHEMES**
Report of the Chamberlain. This report will also be considered by the Streets and Walkways Sub-Committee on 9 November, Planning and Transportation Committee on 17 November and Court of Common Council on 8 December.

For Information
(Pages 41 - 46)

11. **CHAMBERLAIN'S DEPARTMENT RISK MANAGEMENT - MONTHLY REPORT**
Report of the Chamberlain.

For Information
(Pages 47 - 48)

12. **CENTRAL CONTINGENCIES**
Report of the Chamberlain.

For Information
(Pages 49 - 54)

13. **DECISIONS TAKEN UNDER DELEGATED AUTHORITY AND URGENCY PROCEDURES**
Report of the Town Clerk.

For Information
(Pages 55 - 56)

14. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

15. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

16. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

For Decision

Part 2 - Non-Public Agenda

17. **NON-PUBLIC MINUTES OF THE PREVIOUS MEETING**

To agree the non-public minutes of the meeting held on 18 October 2016.

For Decision
(Pages 57 - 62)

18. **OUTSTANDING ACTIONS FROM NON-PUBLIC MINUTES OF PREVIOUS MEETINGS**

Report of the Town Clerk.

For Information
(Pages 63 - 64)

19. **DRAFT NON-PUBLIC MINUTES OF THE EFFICIENCY AND PERFORMANCE SUB-COMMITTEE HELD ON 12 OCTOBER 2016**
To note the draft non-public minutes of the Efficiency and Performance Sub-Committee held on 12 October 2016.

For Information
(Pages 65 - 68)
20. **IT DIVISION - FUNDING**
Report of the Chamberlain. Report will be circulated separately.

For Decision
(To follow)
21. **WIRELESS CONCESSION CONTRACT (SUPER-FAST CITY)**
Joint report of the Chamberlain and the City Surveyor. This report will also be considered by the Policy and Resources Committee on 17 November 2016 and the Court of Common Council on 8 December 2016.

For Decision
(Pages 69 - 82)
22. **HIGHWAYS TERM MAINTENANCE CONTRACT EXTENSION**
Joint report of the Director of the Built Environment and the Property & Construction Category Board. This report was approved by the Planning and Transportation Committee on 25 October 2016 and will be considered by the Court of Common Council on 8 December 2016.

For Decision
(Pages 83 - 96)
23. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
24. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**